

# Bachelor programme in International Business – instructions for HT2024

If you are beginning your fifth semester this autumn/HT2024, you apply for courses online at [universityadmissions.se](https://www.universityadmissions.se) (all the other semesters you are automatically admitted to courses within your programme).

Please start by reading the general instructions for applying to courses within a study programme down below.

## Courses offered in the autumn semester 2024

### Information regarding semester 5

Three alternatives:

1. Elective courses at LUSEM/Lund University (30 credit points)
2. Foreign Exchange (30 credit points).  
Separate applications according to instructions in Canvas (For more information contact your programme coordinator).
3. Internship (30 credit points).  
Separate applications according to instructions in Canvas (For more information contact your programme coordinator).

### Further information

During the autumn semester, you need to take 30 credits. Make sure that the courses do not overlap with courses that you have already studied! Furthermore, you are not guaranteed to be accepted to a certain course or a certain course package. However, as students on at the BSc in International Business, you are prioritized for certain courses within the School of Economics and Management.

## Contact

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# General instructions for applying to courses within a study programme autumn term 2024

## Last day for application

Last application date for the autumn term 2024 is April 15. The application period normally opens one month before the last application date. Since it usually is a lot of people applying for courses on the last application date, you should try and apply before that.

## Application

For the coming semester you either apply on [universityadmissions.se](https://universityadmissions.se), sign up for your courses on "Studentportalen" or get the courses automatically. What applies for your programme is described in the instructions above.

## Applying at [universityadmissions.se](https://universityadmissions.se)

To find courses at [universityadmissions.se](https://universityadmissions.se) you can apply for within your study programme you first need to log in: Go to "Log in" and choose "Lund University" in the scroll list under "Log in with university account". Use your student account user ID to log in. That means you must have access to your student account and password.

If you lost your user ID or password, you can create a new using [passport.lu.se](https://passport.lu.se) where you log in with your personal ID and password from [universityadmissions.se/antagning.se](https://universityadmissions.se/antagning.se). You can also go to a student desk at the university and get a one-time code that you can use to set a new password. You may contact LU Service Desk at tel 046-222 90 00 weekdays between 08 and 17.

## [Read more on LU Service Desk webpage.](#)

If you need a new password for [universityadmissions.se/antagning.se](https://universityadmissions.se/antagning.se) please follow instructions on [universityadmissions.se/antagning.se](https://universityadmissions.se/antagning.se). Note that LU Service Desk cannot answer admissions questions.

## Course application

If a course can be applied for either within your programme or as a free-standing course, you must actively choose one of the alternatives. As a student on a study programme you should put your alternatives within the program at

the top of your application to minimize the risk of getting unnecessary gaps in your programme studies.

You cannot register for more credits within your programme than your programme comprises. So, if you apply to courses within your programme and it turns out that you are already registered for the maximum credits, your application for those courses that exceed the maximum credit limit will be converted to (freestanding) single subject courses, if possible. Otherwise the courses will be deleted.

NB! Even if you apply to both courses within your programme and (freestanding) single subject courses, you cannot be admitted to more than 45 credits in all.

### Any problems?

If you fail with applying to your programme courses, please contact your department well before the last day for application.

### Appendices

Normally, no appendices need to be enclosed; however, please see enclosed instructions for your programme.

### Selection results

The Notification of Selection Results is sent out July 11 at the earliest.

If you have applied via [Universityadmissions.se](https://Universityadmissions.se) / [Antagning.se](https://Antagning.se) you will get an e-mail, to the e-mail address you have stated in your user account, with information that your selection result is available on [Universityadmissions.se](https://Universityadmissions.se) / [Antagning.se](https://Antagning.se).

### Reply to your offer

Any student admitted or placed on a waiting list must respond. It is necessary to respond to the admissions decision no later than the date specified in the admissions decision; otherwise, you will lose your place.

You are obliged to ensure that the decision reaches you. If you have not received the admissions decision July 15, please contact us at 0771-550720, so you have time to reply in time (last day to reply is July 19).